Doan, William = Secretary; Civil Service Commissions July - Nov. 1919

(043)

July 2nd, 1919

William Foran, Esq.,

Secretary, Civil Service Commission of Canada,

Ottawa.

Dear Sir:

I have much pleasure in certifying that Mr. Raymond Compton Dearle, whose name you have sent me, as that of an applicant for Seismologist in the Dominion Observatory, is a distinguished graduate of the University of Toronto. He has taken a very satisfactory course in the University, culminating this last summer in the degree of Doctor of Philosophy in Physics. He has acted as Demonstrator in the Department of physics and as far as I am aware has given complete satisfaction in his work. I should regard Mr. Dearle as being a competent and well-trained man in Physics, which I presume is a basal study for Seismology.

Yours sincerely,

President.

July 15th, 1919

William Foran, Esq.,
Secretary, Civil Service Commission,
Ottawa.

Sir:

I have much pleasure in sending you a letter in support of the application of Professor S. A. Cudmore for the position of Chief of Education Statistics for the Dominion Bureau of Statistics. Professor Cudmore has now been for several years on the staff of the University of Toronto and holds a position as Assistant Professor in Economics. He is a thoroughly competent man, having been well trained both in the University of Toronto and in Oxford, and has given special attention to statistics. With his knowledge of Economics, his experience of Universities, and his thorough and accurate work, he should combine in a very high degree the qualifications for which the advertisement appears in the "Canadian Official Record" of July 3rd.

Yours sincerely,

President.

CIVIL SERVICE COMMISSION OF CANADA

OFFICE OF
THE SECRETARY

HRH/IA.

OTTAWA October 31st, 1919.

Dear Sir,

With reference to our telephone conversation of to-day with regard to the appointment of a Director of Technical Education in the Department of Labour, I beg to thank you for your kindness in consenting to act as an examiner. I am enclosing herewith a copy of the Technical Education Act and also the notice advertising this position.

The Civil Service Act 1918, requires that preference shall be given to returned soldiers in all appointments to the Public Service, provided only that they possess the minimum of qualifications required for the position. I would suggest that you indicate your opinion of the qualifications of the applicants in this case by a numerical rating - a mark of twenty to denote a candidate fully qualified and sixteen one who just satisfied the requirements laid down in the advertisement.

By the terms of the law referred to above, any returned soldier obtaining a mark of sixteen or over would be placed at the head of the list above all civilian candidates regardless of the marks the latter obtained.

The applications are being forwarded to you under separate cover and I shall be glad if you can arrange to perform this rating at the earliest possible moment and forward your report direct to this office, returning at the same time the application forms of the candidates.

Yours truly,

Secretary.

Sir Robert A. Falconer,
President, Toronto University,
Toronto, Ont.

9-10 GEORGE V.

CHAP. 73.

An Act for the promotion of Technical Education in Canada.

[*Assented to 7th July, 1919.*]

HIS Majesty, by and with the advice and consent of the Senate and House of Commons of Canada, enacts as follows:—

Short title.

1. This Act may be cited as *The Technical Education Act.*

Definitions.

2. In this Act the expression,—

(a) " Minister " means the Minister of Labour;

(b) " Province " means and includes each of the provinces of Canada, but not the Northwest Territories or the Yukon Territory;

(c) " Technical Education " means and includes any form of vocational, technical or industrial education or instruction, approved by agreement between the Minister and the Government of any province as being necessary or desirable to aid in promoting industry and the mechanical trades, and to increase the earning capacity, efficiency and productive power of those employed therein.

Not to apply to any province which has not approved of Act.

3. This Act shall not apply to any province until the Government thereof has by order in council signified its desire to take advantage thereof.

Amounts payable.

4. (1) For the purpose of promoting and assisting technical education in Canada, the following sums, aggregating ten million dollars, shall be appropriated and paid out of the Consolidated Revenue Fund of Canada during each fiscal year for the period of ten years beginning with the year ending the thirty-first day of March, one thousand nine hundred and twenty, namely,—

(a) During the fiscal year ending the thirty-first day of March, one thousand nine hundred and twenty, the sum of seven hundred thousand dollars;

(b) During the fiscal year ending the thirty-first day of March, one thousand nine hundred and twenty-one, the sum of eight hundred thousand dollars;

(c) During the fiscal year ending the thirty-first day of March, one thousand nine hundred and twenty-two, the sum of nine hundred thousand dollars;

(d) During the fiscal year ending the thirty-first day of March, one thousand nine hundred and twenty-three, the sum of one million dollars;

(e) During the fiscal year ending the thirty-first day of March, one thousand nine hundred and twenty-four, the sum of one million one hundred thousand dollars;

and the like sum of one million one hundred thousand dollars during each of the succeeding fiscal years until the expiration of the fiscal year ending the thirty-first day of March, one thousand nine hundred and twenty-nine.

Grants of $10,000 each year, and balance payable quarterly in proportion to population of provinces.

(2) Such sums, subject to the conditions of this Act, shall be allotted and shall be paid quarterly as grants to the Governments of the several provinces as follows:—

(a) The sum of ten thousand dollars shall be paid in each year to the Government of each province;

(b) The remainder of the appropriation for each year shall be allotted and paid to the Governments of the respective provinces in proportion to the population of the said provinces respectively as determined by the last federal decennial census.

Grant not to exceed amount spent by province.

5. (1) The grant payable to any province in any year shall not exceed the amount provided for each province by the next preceding section, nor shall it exceed an amount equivalent to that which the Provincial Government shall expend on technical education within such year.

Expenditure by province for land, buildings and equipment of institution established before April, 1919, not to be taken into account.

(2) In determining the grant payable to any province annually, no account shall be taken of any liability or expenditure incurred by the province for the acquiring of land, the erection or improvement of any buildings, or the supplying of furnishings or equipment for any technical education institution established in the province prior to the first day of April, one thousand nine hundred and nineteen.

Terms upon which payments will be made.

6. The payment of the grants hereinbefore authorized shall be made subject to the following terms and conditions:—

(a) All payments shall be applied and used for technical education in the manner agreed upon by the Minister and the Government of each province; every such agreement shall be approved by the Governor in Council;

(b) No portion of any grant shall be used in whole or in part in meeting any liability or expenditure of any kind whatsoever incurred in any province prior to the first day of July, one thousand nine hundred and

nineteen, for lands, buildings, furnishings or equipment secured or provided for technical education purposes;

(c) Not more than twenty-five per centum of the annual grant payable to any province shall be applied for acquiring land, erecting, extending or improving buildings or supplying furnishings and equipment;

(d) There shall be forwarded to the Minister annually, by each province taking advantage of the provisions of this Act, a report setting forth the work done in such province in promoting technical education, containing such details and information as may be prescribed by the Minister;

(e) Every province receiving a grant shall furnish the Minister with such evidence as he may require, to show that the grants paid hereunder are expended for technical education as provided by this Act.

Appointment of staff.

7. Such officers and employees as may be required for carrying out the provisions of this Act, shall be appointed under the provisions of *The Civil Service Act, 1918.*

Balances unexpended to be carried forward but not more than 25% of grant without consent of Minister.

8. Any portion of any appropriation authorized under this Act which may remain unexpended at the expiration of any of the said fiscal years, shall be carried forward and remain available according to its apportionment for the purposes of this Act during any one or more of the succeeding years; provided that not more than twenty-five per centum of any annual appropriation shall be so carried forward and remain available without the approval of the Minister.

Annual report.

9. The Minister shall make an annual report on or before the thirty-first day of March on the work done, under the provisions of this Act, containing such information and particulars as the Governor in Council may prescribe, and shall include in such report the reports made by the several provinces on the work done in each province for the promotion of technical education and the expenditure connected therewith, and such report shall be submitted to both Houses of Parliament by the Minister within fifteen days after the presentation of the report, if Parliament is then sitting, and, if not, then within fifteen days after the opening of the next session of Parliament.

Laid before Parliament.

OTTAWA: Printed by JOSEPH DE LABROQUERIE TACHÉ, Law Printer to the King's most Excellent Majesty.

CIVIL SERVICE COMMISSION OF CANADA

POSITIONS VACANT

The Civil Service Commission of Canada hereby give public notice that applications will be received from persons qualified to fill the following positions in the Civil Service of Canada:—

I. COMPETITIONS OPEN TO ALL RESIDENTS OF CANADA.

A Director of Technical Education, Department of Labour.—Salary, $4,000 per annum.

1. A Director of Technical Education for the Department of Labour, at an initial salary of $4,000 per annum, to be responsible, under the Deputy Minister, for the administration of the Technical Education Act. Candidates must have education equivalent to university graduation; experience in an administrative capacity in educational work, preferably in whole or in part in connection with technical education; a thorough knowledge of the aims, systems, and methods of modern education with special reference to vocational, technical, and industrial education; knowledge of the school laws and regulations and the organization and administration of the educational systems of the different provinces; tact and judgment of a high order; ability to address the public; good personality.

A Chief, Sheep and Goat Division, Department of Agriculture.—Salary, $2,880 per annum.

2. A Chief, Sheep and Goat Division, of the Live Stock Branch, Department of Agriculture, at an initial salary of $2,880 per annum. Candidates must have education equivalent to graduation from an agricultural college of recognized standing; at least three years of experience and recognized standing in and thorough knowledge of the sheep and goat industry; expert knowledge of wool and wool marketing; ability to write; demonstrate, and address the public on questions relating to all phases of the sheep and goat industry; a high degree of administrative ability; good personality.

A Plant Pathologist, Department of Agriculture, Quebec.—Salary, $1,800 per annum.

3. A Plant Pathologist to take charge of the Dominion Field Laboratory of Plant Pathology for the Province of Quebec, at an initial salary of $1,800 per annum. Candidates should be, preferably, French Canadian, but essentially French and English-speaking. They should be graduates of a recognized college and be thoroughly familiar with all lines of plant pathology. Post-graduate experience will be preferred. Candidates should also possess initiative and administrative ability. This position was advertised July 16, and is now re-advertised.

Two Foresters, Department of the Interior.—Salaries, $1,680 per annum.

4. Two Foresters for the Forestry Branch of the Department of the Interior, at initial salaries of $1,680 per annum. Candidates must have education equivalent to graduation in forestry from a university of recognized standing; experience in mapping and describing forest types, making forest surveys, preparing estimates, inspecting and investigating forest operations; supervisory ability and good physical condition.

Three Junior Trade Commissioners, Department of Trade and Commerce.—Salaries, $1,200 per annum.

5. Three Junior Trade Commissioners in the Commercial Intelligence Service of the Department of Trade and Commerce, at initial salaries of $1,200 per annum, to be increased to $1,500 per annum after three months' satisfactory service. Candidates must have education equivalent to graduation from a university of recognized standing; prepossessing personality, tact, fluency in conversation, facility in writing terse English and ability to investigate and get accurate commercial information. These Junior Trade Commissioners will be required to take a course of training in the Department with a view to appointment as Canadian Trade Commissioners in the Overseas Service. Applications from the candidates in the recent competition for Sub-Trade Commissioner will be considered when the appointments are being made.

II. COMPETITIONS IN WHICH PREFERENCE WILL BE GIVEN TO RESIDENTS OF THE PROVINCES WHERE THE VACANCIES OCCUR.

A Hydrometric Recorder, Department of the Interior, Calgary.—Salary, $1,500 per annum.

1. A Hydrometric Recorder for the Reclamation Service at Calgary, Department of the Interior, at an initial salary of $1,500 per annum. Applicants should be science graduates of a recognized university, or be members or associate members of the Engineering Institute of Canada, the British Institute of Civil Engineers or the American Society of Civil Engineers. They should be not more than thirty-five years of age, and of strong constitution. **Preference will be given to residents of the Province of Alberta.** This position was advertised July 24, and is now re-advertised.

Three Forest Assistants, Department of the Interior.—Salaries, $1,320 to $1,440 per annum.

2. Three Forest Assistants, Department of the Interior, at initial salaries of $1,320 to $1,440 per annum. Candidates must have education equivalent to a university course at a recognized school of forestry and should be well recommended by the staff of the school or by men who may have employed them in connection with forestry work. They must be between the ages of twenty-one and forty-five, and be physically fit for enduring hardships incidental to bush work. The appointees will be assigned to positions in the four Western Provinces, **and preference will be given to residents of the Western Provinces.** These positions were advertised July 10, and are now re-advertised. Applications received in response to the first advertisement are still under consideration.

III. COMPETITIONS RESTRICTED TO RESIDENTS OF THE PROVINCES WHERE THE VACANCIES OCCUR.

A Principal Clerk (Male), Department of the Naval Service, Halifax.—Salary, $1,800 per annum.

1. A Principal Clerk (Male), for the staff of the Chief Fishery Officer for the Maritime Provinces, with headquarters at Halifax, Department of the Naval Service, at an initial salary of $1,800 per annum. Candidates must have education equivalent to high school graduation; specialized knowledge of the clerical work and the procedure of an organization; at least two years of clerical experience in a supervisory capacity; wide knowledge of modern office practice; administrative ability. **Applicants must be residents of the Maritime Provinces.**

A Senior Clerk (Male), Department of the Naval Service, Halifax.—Salary, $1,320 per annum.

2. A Senior Clerk (Male), for the staff of the Chief Fishery Officer for the Maritime Provinces, with headquarters at Halifax, Department of the Naval Service, at an initial salary of $1,320 per annum. Candidates must have two years of high school education; at least three years of office experience; supervisory ability or specialized information; considerable knowledge of modern office practice. **Applicants must be residents of the Maritime Provinces.**

An Assistant to Superintendent, Experimental Farm, Summerland, B.C.—Salary, $1,320 per annum.—Allowance of a House.

3. An Assistant to the Superintendent, Experimental Farm, Summerland, B.C., for the Department of Agriculture, at an initial salary of $1,320 per annum, with an allowance of a house. Applicants must have education equivalent to graduation from an agricultural college of recognized standing with specialization in animal and field husbandry and farming experience in British Columbia; knowledge of the principles of irrigation and, preferably, some practice in irrigation work; ability to speak on agricultural topics; supervisory ability; good physical condition. **Applicants must be residents of the Province of British Columbia.**

A Food Inspector, Department of Health, Edmonton and District.—Salary, $1,200 per annum.

4. A Food Inspector in the City of Edmonton and District, Department of Health, at an initial salary of $1,200 per annum. Candidates must have had education equivalent to two years of high school training and be able to make ordinary commercial calculations and must have a fair knowledge of business methods as applied to wholesale and retail trade; business and manufacturing experience is desirable. **Applicants must be residents of the Province of Alberta.**

A Food Inspector, Department of Health, Kingston and District.—Salary, $1,200 per annum.

5. A Food Inspector in the City of Kingston and District, Department of Health, at an initial salary of $1,200 per annum. Candidates must have had education equivalent to two years of high school training and be able to make ordinary commercial calculations and must have a fair knowledge of business methods as applied to wholesale and retail trade; business and manufacturing experience is desirable. **Applicants must be residents of the Province of Ontario.**

A Food Inspector, Department of Health, Brandon and District.—Salary, $1,200 per annum.

6. A Food Inspector in the City of Brandon and all that portion of Manitoba west of Portage la Prairie, Department of Health, at an initial salary of $1,200 per annum. Candidates must have had education equivalent to two years of high school training and be able to make ordinary commercial calculations and must have a fair knowledge of business methods as applied to wholesale and retail trade; business and manufacturing experience is desirable. **Applicants must be residents of the Province of Manitoba.**

GENERAL DIRECTIONS.

The salaries for the above positions may be supplemented by such bonus as may be provided by Parliament.

Selections for eligible lists of applicants qualified to fill similar vacancies which may occur in future may be made from the applications for these positions.

According to law, preference is given to returned soldier applicants possessing the minimum qualifications. Returned soldiers must furnish a certified copy of their discharge certificates, or in the case of commissioned officers, a certified statement of their military service.

Application forms properly filled in, must be filed in the office of the Civil Service Commission not later than October 20. Application forms may be obtained from the offices of the Employment Service of Canada or from the Secretary of the Civil Service Commission, Ottawa.

By Order of the Commission.

W. FORAN,
Secretary.

OTTAWA, September 18, 1919.

Director of Technical Education. 1

433

University of Toronto
PRESIDENT'S OFFICE

D.A. Campbell. B.A. Hyde Recommended by McDougall others. – Not overseas 52
John A Clark, Charlottetown Agricultural – Khaki Canv. overseas 41.
Lester Wallis Gill, Queens Recom. McSc W Gill. Prof Electrical Eng. Capt. CFA. 47
Passed after King. Khakiclum. *
Neil Bruce McLean. Manitoba – Major D.S.O. A Col.
Basil McNabb. Philosophy & social science 36
Geo Elmo Evans – classical Rejected wanted E 33
Lennox Garrett Declined for age 29
Richard Hamor 50
James Macdonald. MA. Queens BSA a Gill 31
L J Mackay BSc Queens Prof. Metallurgy Queens No active since 38
S B McCready. BA, 1884. " 41
Robert H. McFall. " 49.
James Chisholm. " 32
William Wallace Nichol NO 39
J. William Hamilton O'Reilly BCE 48
R.A. Parrock. 49

H32

University of Toronto

PRESIDENT'S OFFICE

- John Harold Putnam. 53
- Ernest Albert Stone 49
- Edmund Jenkyn Tinbrell. (does not expect chief position) 28

November 4th, 1919.

H. Foran, Esq.,
Civil Service Commission of Canada,
Ottawa, Ont.

Dear Mr. Foran:

I have gone over all the applications for the position of Director of Technical Education which you have sent me. There is an abundance of good material from which to make a selection, but three stand out unquestionably in my mind as being particularly qualified, apart from their military service, to fill the position.

These three are: Professor Lester Willis Gill of Queen's University, Professor Neil Bruce Coleman of Manitoba University, and Mr. James C. Miller, Assistant Director of Technical Education in the Department of Education of Ontario.

Two of these gentlemen I know personally, Professor Coleman and Mr. Miller, and I am sure that either of them would fill the position admirably. From the point of view of assignment, however, I should think that Professor Gill stands first, though I feel sure that if the position were given to Professor Coleman he would fill it with distinction. He is a man of fine personality and great ability.

Inasmuch, however, as one of the conditions of the appointment is that preference should be given to returned soldiers, Mr. Miller would be ruled out, and my choice would therefore be limited to Professor Gill and Professor Coleman.

Undoubtedly from a technical point of view Professor Gill is better equipped, as he has devoted himself almost entirely to the highest branches of technical education. In regard to military service I should say there is no distinction to be drawn.

I am unable to form any personal judgment with regard to Professor Gill's fitness, and unquestionably his characteristics as a man, his ability to deal with other men, and his judgment are great factors for the success of any one in such a position, but he presents such high testimonials from President Tory, Acting President Adams, and Dr. J. H. Robertson, and I

would be content myself to accept their opinion with regard to his personal fitness.

I myself therefore am of opinion that Professor Lester Willis Gill of Queen's University fulfils the conditions laid down by the Department for the position better than any other applicant. Of course in making this recommendation I am assuming that my opinion will be treated as confidential.

I am returning the applications.

Yours sincerely,

President.